

# MEETING Minutes

DISTRICT SAFETY COMMITTEE  
 WELLSBORO AREA SCHOOL DISTRICT

Attendance

Steve Henneman		Ed Hamm		
Steve Adams		Daren Bryant	X	
Steve Boyce	X	Sharon O'Shea	X	
Mike Pietropola	X	Brad Pequignot	X	

**DATE:** October 13, 2016  
**TIME:** 3:30 PM  
**LOCATION:** Maintenance conference room  
**BUILDING:** Administration Building  
**MEETING NUMBER:** 84

- Introduction of committee members and guests
- Sign in attendance
- Approval of minutes from previous meeting **-APPROVED**

**Old Business**

- NRG Monitoring Company is doing very well for the District. They call for everything we need them to, unlock the previous monitoring company.
- Stop Sign- The New Stop Sign in front of the Admin Building is working out well. Everyone seems to have taken notice of it being there and it is helping with the bus traffic flow to be smoother and faster during pick up and drop off.
- Maintenance Tech has been back to work for a month now and is doing well. No problems have come up.

**New Business**

- Review New Accident / Incident Report – **Having some Bee issues at the Middle School. Have had a few students get stung during volleyball games. Maintenance is planning to check for nest Tomorrow morning.**
  - **Charlotte Lappla has an exterior light out above the door that is commonly used by the teachers. This is on Schedule to be repaired this week.**
  - **Middle School Nurses office is very chilly. Thinking the cold air is blowing in the damper from the outside. Plan is to purchase cover and wrap up for winter season.**
- Saw Mill Lights- The Mill currently has 7- 400MH Light fixtures in it. When checking lights, the other day, there was only 2 working in the Mill. These are a rather expensive type light to run. We decided to replace the light bulbs with the same LED retrofit kit we used in the High School Common’s area. These will last approx. 10 years and cost about a 1/8 of what the 400MH light cost

to run. The other positive to the LED fixtures is the light comes on instantly when the switch is activated, no warm up period.

- Salt Supply- We have received our first SALT supply for the parking lots to get us started for the winter months.
- Salt spreader for Dump Truck- In anticipation of a nasty winter coming up, we have decided to get a quote for a salt spreader to go on the maintenance dump truck. This will serve as a second spreader to save time in the cleanup of snow and ice. Also this will serve as a backup spreader in the event our other spreader should go down.
- Radio programming- Keystone Communication has added in the Wellsboro Emergency frequency channels into some of the district radios. This is a free programming. This will also help the district know what and where emergencies are happening to help with rerouting of buses and school traffic as needed. The district is currently looking into possibly upgrading the District and Bus radios to a digital format in the future. This will help us communicate with everyone in our district and reach further out then what we can reach currently on analog radios.
- Exterior Lighting- We have reached that time of year again to inspect the exterior lighting of the district. During the inspection we had found a couple of the new LED pole lights to be only half lit. These are under warranty and we are working to get these changed out before the cold weather begins.
- Water supply line main at the High School- Some parts of the main supply line has been found to have bad copper piping. The Maintenance Team has been working with our boiler company at night trying to get the bad copper lines removed and new good copper pipe installed. This is an unpredictable issue. The pipes could burst at any time causing severe damage to the school itself if not repaired.

Next meeting: 11-10-2016 3:30pm in Admin maintenance conference room.

Adjourned-4:55 pm