

MEETING Minutes

DISTRICT SAFETY COMMITTEE
 WELLSBORO AREA SCHOOL DISTRICT

Attendance

Steve Henneman	X	Ed Hamm		
Steve Adams		Daren Bryant	X	
Steve Boyce	X	Sharon O'Shea	X	
Mike Pietropola	X	Brad Pequignot		

DATE: November 10, 2016
TIME: 3:30 PM
LOCATION: Maintenance conference room
BUILDING: Administration Building
MEETING NUMBER: 85

- Introduction of committee members and guests
- Sign in attendance
- Approval of minutes from previous meeting **-APPROVED**

Old Business

- Digital Radios upgrade quote came back from Brico at \$166,973.00. This would include all the repeater towers necessary to communicate throughout the district. All new radios for district teaching staff, maintenance, principals, secretaries and all the buses. Testing was done on Friday 11-4-16.
- C.L. light over teacher's main use door maintenance replaced with a new LED fixture. This will reduce energy cost as well as last longer.
- Nurses office A/C unit maintenance is waiting on the cover to come that was ordered.
- Bees inside and outside have all been taken care of for this year.

New Business

- Review New Accident / Incident Report
- Doors in the H.S.- there seems to be some settling going on in the H.S. causing the doors to go out of balance and not close correctly. These doors take a lot of attention to bring that back to normal again. Maintenance is working at them as time allows.
- Shovels and Brooms- Custodians have asked for new shovel and brooms to prepare for snow removal. I have ordered new brooms from Pro Supply and will send out when arrive.
- Snow Equipment- All district snow removing equipment has been PM'd and serviced including the blowers, hand blowers, plows, tractors, and salt spreaders. We are 100% ready for snow.

- Sidewalk salt – All sidewalk salt has been dispersed out to the school building and is ready for action.
 - Gutters- Gutters have become a common problem in the district. Upon looking into them we found them to be clogged with moss, Leaves, and garbage. The maintenance team has been clearing them all out and sealing up
- Next meeting: 12-8-2016 3:30pm in Admin maintenance conference room.

Adjourned-4:50 pm